

**GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT**

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**OFFICE MEMORANDUM**

No. 17122 /F., Dated 02.05.2019

FIN-TRY-MISC-0017-2016

**Sub: Procedure for submission of On-line/Off-line application in IFMS for revision of pension of Teachers and equivalent cadre in receipt of U.G.C scale of pay**

State Government have implemented the revision of pay scale of Teaching faculty and equivalent cadres in respect of U.G.C Scale of pay in Universities and Colleges following the revision of pay scales of Central Government employees as per the recommendations of 7<sup>th</sup> CPC vide Government in Higher Education Department Resolution No. 3324/HE, dt.11.02.2019. Accordingly, Pension/Family Pension admissible to the teaching staff of the colleges/Institutions/Universities under Government fold availing UGC scale of pay shall be governed by the provisions laid down under Finance Department Office Memorandum no. 28300/F dated 23.9.2017.

Finance Department have allowed the State Government Pensioners/family pensioners to apply online for revision of pension through a dedicated web portal called "ARPANA". The detailed procedure for submission of online application for revision of Pension has been outlined in Finance Department OM No. 35175/F, dt. 29.11.2017. At present Pre-2016, State Government pensioners (those who have retired on or before 31.12.2015) covered under ORSP, 2016 are using ARPANA portal for submitting application for revision of pension to the pension issuing Authorities ( AG (A&E)/Controller of Accounts, Odisha).

It is decided that, the State Government pensioners covered under U.G.C scales of pay retired on or before 31.12.2015 will also use ARPANA Portal for submission of pension application for revision.

The pensioner covered under U.G.C scale of pay has to submit his/her revision of pension application (Online/Offline) in ARPANA portal in prescribed Form (Annexure-C) to the respective Pension Disbursing Authorities (PDAs). The Pension Disbursing Authorities after necessary verification at their level shall prepare a statement in Annexure-D and submit to the, Pension Issuing Authorities through the District/Special Treasury where the 1<sup>st</sup> payment of pension has taken place or the Pension Payment Register of the pensioner is maintained.

1. Pensioners who have already submitted their revision of Pension application in ARPANA portal and have been reverted by the Pension Issuing Authority because of the lack of relevant notification/resolution on U.G.C scales of pay, they need not submit fresh application. All such applications will be made available to the Pension Issuing Authority by the ARPANA Portal directly or through the concerned Treasury from which the application was forwarded to the Pension Issuing Authority earlier.
2. Once the applications are received by the Pension Issuing Authorities, an SMS alert will be sent to the registered mobile and e-mail of the Pensioner. The status will also be available in the ARPANA Portal through the link 'Track Your Application'.
3. Applications which are pending at the level of Pension Disbursing Authority (Treasury or Bank) will be processed in the usual manner.
4. In order to identify the pensioner under UGC scale of pay, the pensioner or the PDA while filling up the Annexure C, will have to select UGC or Non-UGC scale of pay before proceeding further.
5. Facility for resubmission of such rejected application will be available in the Portal, In case of pensioners, whose application was rejected because of any other reason .
6. For resubmission of application, the Pensioner shall have to provide the ARPANA Application Number in the appropriate link available in the Portal in order to fetch the data submitted earlier by the pensioner,. The PDA will complete the activities relating to disposal of application for revision of pension as per the Service Delivery matrix provided in F.D.OM No.35175/F dated 29.11.2017.
7. Pension Disbursing Authorities (Treasuries and Banks) are instructed to process the pension applications pending at their level in the ARPANA Portal.
8. The PDA will complete the activities relating to disposal of application for revision of pension as per the Service Delivery matrix provided in FDOM No.35175/F dated 29.11.2017

*J. J. J.*  
21/5/19

**Principal Secretary to Government**

Memo No. 17123 /F.,Dated. 02.05.2019

Copy forwarded to All Departments of Government/All Heads of Departments /All Collectors/All District and Sessions Judges /Deputy Accountant General, Orissa, Puri/Secretary to Governor/Addl. Chief Secretary to Chief Minister/Secretary to Orissa Legislative Assembly /Principal, Secretariat Training Institute, Bhubaneswar/Director General, Gopabandhu Academy of Administration, Bhubaneswar/Director, Madhusudan Das Regional Academy of Financial Management, Bhubaneswar/Manager, Reserve Bank of India, Public Accounts Department, Bhubaneswar for information.


**Under Secretary to Government**Memo No. 17124 /F.,Dated. 02.05.2019

Copy forwarded to the Principal Accountant General (A&E), Odisha, Bhubaneswar for information and necessary action.


**Under Secretary to Government**Memo No. 17125 /F.,Dated. 02.05.2019

Copy forwarded to Directorate of Treasuries and Inspection, Odisha, Bhubaneswar/ Controller of Accounts, Odisha, Bhubaneswar/All Treasury Officers of District Treasuries and Special Treasuries /Sub-Treasuries for information and necessary action.



**Under Secretary to Government**Memo No. 17126 /F.,Dated. 02.05.2019

Copy forwarded to the Regional Manager, Central Bank of India, 94, Janpath, Unit-III, Bhubaneswar/Zonal Office, Andhra Bank, Zonal Office, M-14, Baramunda, Bhubaneswar / Zonal Manager, Bank of India, Bhubaneswar Zone, STAR HOUSE, 1/ID, Jayadev Vihar, Nayapalli, Bhubaneswar /Regional Manager, Union Bank of India, regional Office, 3/1A, Civic Centre, IRC Village, Nayapalli, Bhubaneswar/ Regional Manager, Allahabad Bank, Zonal Office, 3/IB/ Civic Centre, IRC Village, Nayapalli, Bhubaneswar/ Indian Overseas Bank, Regional Office, B/2, West Saheed Nagar, BBSR -751007, Bhubaneswar/Circle Office, Indian Bank, B/2 Saheed Nagar (East), Bhubaneswar /Regional Manager, regional Office, United Bank of India, 88-A, Kalpana Area, Bhubaneswar / Zonal Manager, UCO Bank, UCO Bank Building, C-2 Ashok Nagar, Bhubaneswar / Circle Office, Punjab National Bank, 4th Floor, Deendayal Bhawan, Ashok Nagar, Janapath, Bhubaneswar/Circle Office, Canara Bank, Circle Office, 1st Floor, Red Cross Bhavan, Sachivalaya Marg, Unix-IX, Bhubaneswar /Local Head Office, State Bank of India, III/1, Pt. Jawaharlal Nehru Marg, Bhubaneswar/ Regional Manager, Bank of Baroda, Plot No- 171, Bhouma Nagar, Unit-IV, Bhubaneswar for information and necessary action.


**Under Secretary to Government**

Memo No. 17127 /F.,Dated. 02.05.2019

Copy forwarded to Accountant General (A&E) of State Governments /Union Territories in India (as listed below). Andhra Pradesh, Hyderabad /Bihar, Patna /Madhya Pradesh, Gawalior/Maharashtra, Mumbai/Maharashtra, Nagpur-440001/Uttar Pradesh, Allahabad /West Bengal, Kolkata /Gujarat, Ahamedabad /Tamilnadu, Chennai/Karnataka, Bangalore/Rajasthan, Jeypur/Assam, Guwahati/Kerala, Thiruananthapuram/Punjab, Chandigarh/Haryana, Chandigarh/Himachal Pradesh, Simla/Jammu & Kashmir, Srinagar/Arunachal Pradesh, Itanagar/Manipur, Imphal/Tripura, Agartala/Meghalaya, Shillong/ Nagaland, Kohima/Jharkhand, Ranchi/Chattishgarh, Raipur/Uttaranchal, Dehradun/ Pay and Accounts Officers, Tis Hazari, Delhi/ Controller of Accounts, Delhi for information and immediate necessary action. He is requested to circulate this Resolution among the pension paying Public Sector Banks functioning within the jurisdiction of the concerned State for prompt payment to the Odisha State Pensioners.

  
Under Secretary to Government

Memo No. 17128 /F.,Dated. 02.05.2019

Copy forwarded to the Deputy Secretary to Government of India, Ministry of Personnel, P.G. and Pension, Department of Pension and Pensioners Welfare, New Delhi/Deputy Chief Accountant, Reserve Bank of India, Department of Government and Bank Accounts, Central Office, 4th Floor, Byculla Office Building, Opposite Mumbai Central Station Byculla, Mumbai 400008 for information and necessary action.

  
Under Secretary to Government


Memo No. 17129 /F.,Dated. 02.05.2019

Copy forwarded to the Director, Printing, Stationery and Publication, Odisha, Cuttack with a request to publish the order in the Odisha Gazette and supply copies to the Finance Department.

  
Under Secretary to Government

Memo No. 17130 /F.,Dated. 02.05.2019

Copy forwarded to all Officers and all Branches of Finance Department/Efficiency Audit Organisation, Finance Department for information.

  
Under Secretary to Government

Memo No. 17131 /F.,Dated. 02.05.2019

Copy forwarded to the Head of Portal Group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He/She is requested to hoist this Resolution in the Website ([www.orissa.gov.nic.in/finance/index.html](http://www.orissa.gov.nic.in/finance/index.html)) of Finance Department for General Information.

  
25/5/19  
**Under Secretary to Government**